

an interesting and genuine conversation.

6. Enjoy the rest of your interview. If you've made a good impression by this point, the rest is simply about displaying your knowledge and your confidence level should be boosted.

Points to remember before you attend this interview question i.e. introducing yourself:

- Assume, now you are sitting in front of the HR manager.
- Take the initiative to attend this question and tell your real answers.

Prepare your answer as per THE USUAL PROCEDURE –

1. Your name (spell out your name clearly) and place (where you are living)
 2. Your current educational status (PG / UG with the name of the institution and percentage you have scored)
 3. Your Plus Two and Tenth (place where you studied) with percentage
 4. Your co-curricular activities (related to your Subject)
 5. Your extra-curricular activities (apart from regular class hours)
 6. Awards / trophies / distinctions won by you for academic excellence if any
 7. Reasons for choosing the discipline in your education
 8. Your interests and hobbies
 9. Family particulars (Father, Mother, Brothers, Sisters, Spouse, Children)
 10. Employment history and reasons for leaving each employment.
 11. Achievements in each employment.
 12. Reason for quitting employment now.
 13. The languages you know (speak, read and write)
- **Answer 9 only if asked (Details of family).** If you are asked to tell them about your family, then say about your family members. Otherwise, there is no need.
 - **Answer 10 to 12, only if you have previous working experience.**

Caution